

RESUME

PERSONAL PARTICULARS

Name : Tivisah A/P Shanmugam
Age : 24 Years Old
Gender : Female
Permanent Address : 15, Jalan Nenas 11, Taman Kota Masai, 81700 Pasir Gudang, Johor Bahru.
H/P Number : +6014 - 2614727
I/C Number : 950321-01-6564
E-mail : tivisah1995@gmail.com
Date of Birth : 21/03/1995
Race : Indian
Religion : Hindu
Marital Status : Single
Health : Excellent
Language Spoken : English, Malay and Tamil
Language Written : English, Malay and Tamil

OBJECTIVE

To get the experience to be able to work with in a career oriented and challenging environment that promotes personal growth and increases the professional development.

EDUCATIONAL BACKGROUND

Bachelor's Degree

Year : 2014-2017
Field of Study : Computer Science
Major : Software Engineering
Institute/University : University Tenaga Nasional, Malaysia
CGPA : 2.86

Foundation

Year : 2013-2014
Result : 3.06
Field of Study : Foundation in Computer Science
Institute/University : University Tenaga Nasional, Malaysia

Sijil Pelajaran Malaysia (SPM)

Year : 2012
Result : 2A-,2B,2C,3D
Field of Study : Science Stream
School/ Institute : Sekolah Menengah Engku Tun Aminah

Penilaian Menengah Rendah (PMR)

Year : 2010
Result : 3A,2B,2C
School/ Institute : Sekolah Menengah Kebangsaan Engku Tun Aminah

Ujian Penilaian Sekolah Rendah (UPSR)

Year : 2007
Result : 3A 1B 1C
School/ Institute : Sekolah Kebangsaan Perempuan Jalan Yahya Awal

EMPLOYMENT HISTORY

IOI PAN-CENTURY OLEOCHEMICALS SDN BHD

Position Title : IT Support

Position Level : Internship

Industry : Chemicals

Duration : Mar 2016 - May 2016

Monthly Salary : RM 500

Work Experience:

- Knowledge in resolving network problems
- Proven initiative and ability to work with minimal supervision.
- Programming skills
- Technical Support.

Reason left : Finished my industrial training (internship) with the company

GNEY SOFTWARE SDN BHD

Position Title : Business Analyst

Industry : Software Development

Duration : May 2017 - Present

Monthly Salary : RM 2800

Work Experience:

- Proven initiative and ability to work with minimal supervision.
- Programming skills (C#, Python)
- Ability to Conduct User Acceptance Testing (UAT)
- Create Test Case and User Manual for Projects
- Script writing in SQL
- FETIAS Certified Advisor
- FETIAS Certified Consultant

- Responsible to analyze business flow to meet the requirements of the clients
- Design workflow canvas & FETIAS configuration
- Research & development
- Marketing ideas & design
- Tester
- Basic knowledge of Admin - Creating Quotation, Invoices, Delivery Note and follow up with the payments.
- Write and distribute email, correspondence memos, letters, faxes and forms.
- Assist in recruitment, selection process, scheduling and organizing interviews.
- Familiar with upkeeping Employee personal details, Leave application, Payroll systems.
- Basic knowledge of Digital Marketing - Copyrighting, Greetings Post, Wordpress, Survey Forms, Research.

Top Skills

(**Proficiency: Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

Skill	Years	Proficiency
Mobile Application	1	Intermediate
System Design	1	Intermediate
Programming	1	Intermediate

Languages

(**Proficiency: 0=Poor - 10=Excellent**)

Language	Spoken	Written
English	8	8
Malay	8	8
Tamil	7	1

PROJECTS

Final Year Project – Tuition Center Attendance Notification System

- Developed a website for tuition center and attendance system to notify parents of their children via email.

COMPUTER SKILLS

Systems: All Windows, Linux Operating System

Software: Microsoft Office, HTML, PHP, Adobe Photoshop, Adobe Dream

Weaver, SQL Developer, Programing C#, Programming C++, Visual Basic,python, Android Studio.

Hardware: PC formatting/resetting

LEADERSHIP RESPONSIBILITIES HELD

Leadership Responsibilities	Descriptions	Held
JOHOR STUDENT LEADERS COUNCIL	Participated in Johor International Student Leaders Conference	March 2011
Excellent Leadership Course	Nakhoda Training Centre	March 2011 February 2012
Kem PLKN Padang Hijau, Mersing	<ul style="list-style-type: none"> • Group leader for class activities • AJK for shooting activity • AJK Dorm 	Siri 10/2013
SMK Sultanah Engku Tun Aminah	<ul style="list-style-type: none"> • Lembaga Pengawas (Treasurer) • AJK Rumah Sukan • Vice Treasurer for Indian Culture Society 	
SK(P) Jalan Yahya Awal	Johor State Hockey Player	
University Tenaga Nasional Society Of IT Scientist	Committee member Vice Secretary Volunteer for IT Carnival KPMG CyberSecurity	2014 2015 2016

	Challenge	
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SKILLS / STRENGTHS

- Excellent verbal communication skills (English & Malay)
- Excellent writing skills (English & Malay)
- Self- motivated, initiative, high-level of energy
- Good team player and get along well with others
- Independent, fast learner, organized and focused.
- Ability to work under pressure and result-oriented
- Doing well in Presentation, communication and public speaking

REFERENCES

The following person have agreed to provide any additional information regarding my qualifications and character:

1) Dr. Badariah binti Solemon

Head Of Department,
Department of Software Engineering,
University Tenaga Nasional ,
Campus Putrajaya .
03-8921 2390
Badariah@uniten.edu.my

2) IOI PAN-CENTURY OLEOCHEMICALS SDN BHD

Tel: 07-2552898

http://www.ioigroup.com/Content/BUSINESS/B_Oleochemicals

3)MR. PRAKASH

Head of Department,
(SR. System Engineer)
Tel: 016-7111716
akash@ioioleo.com

4) MR. Tee Ke Yuan

Founder of GNey Software
(Senior Solution Architect)
Tel: 016-7328125
keyeng@gneysoftware.com